

ACCESSIBILITY AND INCLUSIVE LANGUAGE

in Diamond Open Access publishing



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This checklist offers actionable steps, categorised by area of focus. You can track your progress with the checkboxes and adjust each suggestion to best fit your specific situation.

COMMITMENT

Compliance

- We are familiar with and adhere to international accessibility standards e.g., WCAG 2.2.
- We're informed on the legislation and recommendations of our region.

Policy & commitment

- Accessibility is built into our workflow as a strategic and operational priority and not treated as an afterthought or a one-off activity.
- We have an accessibility statement that outlines our commitments and practices and encourages authors, peer reviewers and editors to do the same.

Resources and support

- We have staff with appropriate expertise.
- We provide authors and reviewers with resources, training and tools to create accessible and inclusive content.

PRACTICE

Content

- Our content is presented in a logical reading order and uses clear language.
- The font, colour, size, and line spacing are adjustable.
- We separate presentation and content.
- Our publications include page numbers.

Alternative formats

- We provide alternative text descriptions for all images in our publications.
- We provide captions or transcripts for videos.
- We provide a plain language summary alongside journal articles/the traditional scientific abstract, to make content accessible to non-specialist audiences and readers with lower literacy or using a non-dominant language.

Inclusive language and imagery

- We use respectful language that reflects human diversity, promotes equal opportunities, and avoid defaulting to the point of view of traditionally dominant groups (e.g., Western, male, White, able-bodied).
- Our images reflect human diversity and avoids stereotypes.
- Our data visualisations are designed to avoid biased representations.